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| ANNEX O |
| **Description of the demo** |

Notes:

The tenderer is asked to create a small demo using the proposed system.

The tenderer is only required to provide a blue-print of the demo: it will not be evaluated for its visual design.

**1. Specifications:**

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| Have the CMS running | Build a minimal installation of the proposed CMS in your hosting facilities or use an existing demo/test installation you already have. |
| Build an “Event” content type | Fields of the event content type:   * EventTitle \* (plain text field) * EventStartDate\* * EventEndDate\* * Description (html formatted field) * Event type: Conference / Workshop / Seminar (predefined list allowing a single choice) * Downloads section  Containing a list of attached documents. The user must be able to add any number of documents here. * Photos/Videos section The user must be able to add any number of photos or videos in this section. * Share button A social media sharing functionality that allows the website visitors to share the event with social media services.   (\* = mandatory field)  Functionalities:   * The CMS user must be able to add/edit/delete Events * The CMS user must be able keep the content in draft status (not published online) while making changes to it. * The CMS user must be able to publish (make it appear online) the content and un-publish it. |
| Create two public pages | * List of events:  A page that contains a list of all events, in chronological order by EventStartDate. * Single event: The event details page that shows only one event. This page is hyperlinked from the “list of events”. |

**2. Information about the demo (to be filled in by the tenderer):**

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| Cedefop account details (username, password)  CMS login address  Public view address |  |
| Simple instructions on how to test the demo (Cedefop will add, edit, delete content). |  |
| List of modules used and development works  Challenges encountered by the contractor in building the demo. |  |
| Work effort required to create the demo.  Effort to build the new content type (“Event”) and the relative pages (list of events, single event page, edit form in CMS).  Exclude the effort to prepare the hosting and have the system running.  Effort must be grouped by type of profile (Developer / Analyst / …) |  |
| Screenshot of page “list of events” |  |
| Screenshot of page “single event” |  |
| Screenshot of CMS form “Edit event” |  |
| Provide a way for Cedefop to confirm that no further developments were done in the demo, after the submission of the tender.  The tenderer will provide print screen of the CMS page as well as the public view page before the submission date. If Cedefop realises that the tenderer did modify the demo after the date of submission, zero (0) point will be attributed to this sub-criterion. |  |